

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, June 12, 2018 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillors McEwen, Mole, Noel, and Oliwa
 Staff: Mark Boysen, Chief Administrative Officer
 Bruce Greig, Manager of Community Planning
 Barb Millar, Manager of Finance
 Darcey Bouvier, Recording Secretary

Regrets:

1. CALL TO ORDER

1.1 **Mayor St. Jacques called the meeting to order at 7:35 PM**

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 **Council acknowledged the Yuułu?i?ath First Nations on whose territories the District of Ucluelet operates.**

3. ADDITIONS TO AGENDA

3.1 **There were no additions to the agenda.**

4. APPROVAL OF AGENDA

4.1 **June 12, 2018 Regular Agenda**

2017-001 **It was moved by Councillor Noel and seconded by Councillor Oliwa**
 THAT Council approve the June 12, 2018 Regular Agenda as presented.

CARRIED.

5. ADOPTION OF MINUTES

5.1 **May 22, 2018 Regular Minutes**

2017-002 **It was moved by Councillor McEwen and seconded by Councillor Noel**
 THAT Council approve the May 22, 2018 Regular Minutes as presented.

CARRIED.

5.2 **May 22, 2018 Public Hearing Minutes**

2017-003 **It was moved by Councillor Mole and seconded by Councillor McEwen**
 THAT Council approve the May 22, 2018 Public Hearing Minutes as presented.

CARRIED.

5.3 May 24, 2018 Special Minutes

2017-004 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council approve the May 24, 2018 Special Minutes as presented.
CARRIED.

6. UNFINISHED BUSINESS

6.1 There was no unfinished business.

7. MAYOR'S ANNOUNCEMENTS

7.1 There were no announcements.

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

R. Kalcevich - Questioned the status of the pedestrian crosswalk project for Peninsula Road; Mr. Kalcevich also spoke to the lack of affordable housing in Ucluelet.

8.2 Delegations

**Lenora Lee, KPMG
Re: Audit of Financial Statements 2017**

- Ms Lee advised KPMG completed the audit for the 2017 year and are ready to release the statement upon acceptance from Mayor and Council.

9. CORRESPONDENCE

**9.1 2018 UBCM Convention - BC Hydro Invitation
BC Hydro**

2017-005 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council direct Staff to arrange a meeting with BC Hydro at the 2018 UBCM Convention in Whistler.
CARRIED.

**9.2 Board of Directors Community Partnership Luncheon Invitation
Vancouver Island Health Authority**

2017-006 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT Council support Mayor St. Jacques attending the Island Health Community Luncheon on Thursday, June 28, 2018 and direct Staff to confirm attendance.
CARRIED.

**9.3 Surfguard and Lifeguard Tower Programme
Gord Johns, MP Courtenay-Alberni**

2017-007 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council receive correspondence item, "Surfguard and Lifeguard Tower Programme" for information.

CARRIED.

**9.4 Plaid for Dad Political Ambassador Request
Prostate Cancer Canada**

2017-008 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT Council support Prostate Cancer Canada's request and wear plaid on Friday, June 15th and post a photo to social media with the hashtag "PlaidForDad".

CARRIED.

**9.5 Banning Single Use Plastic Bags Letter of Support
Allie Bonner**

2017-009 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT Council receive correspondence item, "Banning Single Use Plastic Bags Letter of Support" for information.

CARRIED.

**9.6 Banning Single Use Plastic Bags Letter of Support
The Raincoast Education Society Team**

2017-010 **It was moved by Councillor Mole and seconded by Councillor Noel**
THAT Council received correspondence item, "Banning Single Use Plastic Bags Letter of Support" for information.

CARRIED.

**9.7 Banning Single Use Plastic Bags Letter of Support
Pina Styles**

2017-011 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council receive correspondence item, "Banning Single Use Plastic Bags Letter of Support" for information.

CARRIED.

**9.8 Marine Drive Pathway
Marc Fuller**

2017-012 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council refer correspondence item, "Marine Drive Pathway" to Staff for response.

CARRIED.

10. INFORMATION ITEMS

- 10.1 Pacific Rim Interpretive Programs - June 2018
Pacific Rim National Park Reserve
- 10.2 Highway 4 - Kennedy Hill Safety Improvements Traffic Interruptions Update
Emil Anderson Construction (EAC) Inc.
- 10.3 New Area Code for British Columbia
Telecommunications Alliance
- 10.4 Rail Facts 2018
Island Corridor Foundation
- 10.5 Island Health Board of Directors Meeting
Vancouver Island Health Authority

2017-013

It was moved by Councillor McEwen and seconded by Councillor Noel

THAT Council receive information items, 10.1, 10.2, 10.3, 10.4, and 10.5 as a block.

CARRIED.

11. COUNCIL COMMITTEE REPORTS

- 11.1 Councillor Sally Mole
Deputy Mayor January – February

Coastal Family Resource Coalition

- Attended the 2018 Coming Together Forum at the Ucuelet Community Centre on Thursday, May 31. This forum was very informative, a lot of information provided on regional health needs and priorities, and was a great networking opportunity.

Food Bank on the Edge

- AGM, Monday June 18 at 5:00 PM, everyone welcome.

- 11.2 Councillor Marilyn McEwen
Deputy Mayor March – April

West Coast Multiplex Society

- Met June 4th. They awarded a \$12,000 contract to Hambleton and Associates for 2018. This group includes Geoff Lyons, Howie Hambelton and Riley Barns and they are the ones who research, find and apply for grants on behalf of the Society. The Society is looking to apply for a CBT Grant in the fall to cover the costs of hiring

Hambleton and Associates.

- The Society also met with the manager of Global Philanthropic. This organization looks after the capital campaign feasibility assessment. They came up with a list of 100 possible private donors to help cover the cost of building the first phase; they then cut that number to 50 and will be interviewing 30 over the next month.

Wild Pacific Trail Society

- AGM was held on Sunday, June 10th. A new Board of Directors was elected. There are 13 out of 14 seats filled with one vacant seat; 1 seat is also permanently reserved for Ucluelet First Nation, of which Vi Mundy currently holds. One new Director, Danielle Francis who has been doing the maintenance contract since Oyster Jim turned it over to her.
- Because of the new Societies Act, they adopted several motions to amend the new society model set of Bylaws to better suite their needs with respect to the number of people on the Board and what constitutes quorum.

Vancouver Island Regional Library Board – Trustee

- Met on May 26th. Discussion on the employer health tax and how they will manage it. They are proposing a 3% increase to the budget next year to help cover the cost.
- The 2017 Annual report was released in electronic form only and is available on their website.

=> Other Reports

- Committee of the Whole meeting was held on June 6th, which brought together the trucking companies and fish plant managers to discuss parking and truck traffic within the District of Ucluelet.
- Met with Pacific Rim National Park regarding the Coast Smart Project.

11.3 Councillor Mayco Noel *Deputy Mayor July – October*

=> Other Reports

- Reminder the Edge To Edge Marathon is taking place this coming Sunday, June 17th
- High school graduation is also this weekend.

11.4 Councillor Randy Oliwa
Deputy Mayor May – June

=> **Other Reports**

- Ucluelet Housing Think Tank group are currently working on a community based approach to housing. Initial successes and have indicated they will be bringing this forward to the public shortly.
- Attended the Coming Together Forum. Information on regional health, but also had information on the west coast health.

Seaview Seniors Housing Society

- Collaborative venture with West Coast Resources Society to host a seniors luncheon. Thank you to Margaret Morrison for the food.
- "The Strawberry Tea" fundraiser on June 24 from 1:00-3:00pm at Forest Glen. Tickets are \$20 and will include lunch, strawberry shortcake, and tea; Rich Parlee will be playing the piano. People are encouraged to dress to the "nines".

Education Liaison

- Council declared May 20-26, 2018 Local Government Week which coincided with International Public Works week.
- On May 24th Public Works hosted an open house and liaised with the schools; Staff were on hand to explain their roles and responsibilities, and provided a BBQ luncheon.
- On June 6th Council hosted Mr. Duffy's grade 10 students for a mock Council meeting, with an agenda that had relatable topics on it for the students. The students picked two of their classmates to sit with Council. Overall, it was a huge success.

11.5 Mayor Dianne St. Jacques

West Coast Committee

- Met June 6th. Conversation on the landfill and the airport. Point Break Skydiving attended as well as Pacific Coastal airlines. Two flights daily but need more room at the airport.

=> **Other Reports**

- Coming Together Forum - Dr. Paul Hasselback was in attendance, he is the Chief Medical Officer for the Island. His presentation was broken down into West Coast statistics rather than just Alberni-Clayoquot Regional District. His presentation can be found on the VIHA website.
- On June 1st met with Ucluelet surf companies and Pacific Rim National Park. Our surf companies have to get their licensing through Parks Canada in order to operate within the Park. Talk on how to improve the business license process, a lot of talk around safety, and the Coast Smart Program. Surf companies are going to be writing a set of standards on safety and procedures for surf companies within the Park.
- Attended a marine protected areas update on June 4th. Large area off the coast of Ucluelet. Invited the Department of Fisheries and Oceans to come and do a presentation. Lots of interesting facts about our coast, including the hydro-thermal vents, sea mounts and how to protect our coast. 139 square kilometers of protected area. Implemented closures with respects to bottom contact fishing and the fine for any offenses is \$1 million dollars per offence.
- Met with the Pacific Rim National Park specific to the Coast Smart Program. The process for the program started in 2014 and is an educational program for safety on the coast and on the beaches so that people are informed prior to arriving here. The Parks are in the process of putting up their signs and Ucluelet's signs should be going up in July.
- Attended and Island Coast Economic meeting on June 8th. They have an intern who can assist with the grant application process.
- Met Monday, June 11 with a sub-committee for the Tofino Hospital Foundation and their goal is to replace Tofino Hospital with a new hospital. They are meeting and will be hiring a company to put together a document to present to Island Health as to why a new hospital is needed. This committee will meet monthly and will be looking for support from all the communities here on the coast.
- Committee of the Whole meeting - invited the local trucking companies to discuss any issues they might be having, any concerns the community might have and how those can be resolved. They were staging at the high

school and the UAC hall, but have now been re-routed to the Rec hall until a permanent solution can be found. The trucking companies will also be providing their trucking routes through town so that Staff can have that information when it comes to road improvement projects. They are a key component of this community and we need to work collaboratively with them.

2016-14

It was moved by Councillor Noel and seconded by Councillor Oliwa.

THAT Council receive the verbal committee reports.

CARRIED.

12. REPORTS

12.1 Canada Day Road Closure & Community Invite *Abby Fortune, Director of Parks & Recreation*

2017-015

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council approve recommendation 1 & 2 of report item, "Canada Day Road Closure & Community Invite" which states:

1. *THAT Council authorizes the closure of Fraser Lane (8:00 a.m. - 4:00 p.m.) in front of the Village Green on Sunday, July 1st, 2018.*
2. *THAT Council attend the Canada Day Festivities, endeavor to wear red and white and invite the community to join them.*

CARRIED.

12.2 Community Movie - Noise By-law Extension *Abby Fortune, Director of Parks & Recreation*

2017-016

It was moved by Councillor Mole and seconded by Councillor Noel

THAT Council approve recommendation 1 of report item, "Community Movie - Noise By-law Extension" which states:

1. *THAT Council grant an extension of the Noise Control Bylaw 915 to the Black Rock Resort, in partnership with the District of Ucluelet Parks & Recreation Department, to present a Community Outdoor Movie Night, Sunday July 8th to 11:30 p.m. at the Seaplane Base Ballfield.*

CARRIED.

12.3 Ucluelet Tourism Association Agreement Extension *Mark Boysen, Chief Administrative Officer*

2017-017

It was moved by Councillor McEwen and seconded by Councillor Noel

THAT Council approve recommendation 1 of report item, "Ucluelet Tourism Association Agreement Extension" which states:

1. *THAT Council approve a 1-year extension of the existing Ucluelet Tourism Association Tourism Promotion Agreement with the District of Ucluelet until May 31, 2019.*

CARRIED.

12.4 Purchase of Carbon Offsets

Mark Boysen, Chief Administrative Officer

2017-018

It was moved by Councillor McEwen and seconded by Councillor Mole

THAT Council approve recommendation 1 & 2 of report item, "Options for Carbon Neutrality for the District of Ucluelet" which states:

- 1. THAT Council approve the purchase of verified carbon offsets for 2017 to achieve carbon neutrality; and*
- 2. THAT Staff work with Tourism Ucluelet and the Chamber of Commerce to highlight the District's commitment to climate action to encourage local businesses and visitors to do the same.*

CARRIED.

12.5 Resolution Tracking - May 2018

Marlene Lagoa, Deputy Municipal Clerk

2017-019

THAT Council approve recommendation 1 of report item, "Resolution Tracking - May 2018" which states:

- 1. THAT Council receive the District of Ucluelet's Resolution Tracking List from May 2018 for information.*

CARRIED.

12.6 Draft 2017 Financial Statements

Marlene Lagoa, Deputy Municipal Clerk

2017-020

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council approves recommendation 1 of report item, "Draft 2017 Financial Statements" which states:

- 1. THAT Council receives and accepts the District of Ucluelet Draft Financial Statements for the year ended December 31, 2017.*

CARRIED.

13. LEGISLATION

13.1 REPORT - Adoption of Bylaw No. 1228 & Bylaw No. 1231

Marlene Lagoa, Deputy Municipal Clerk

2017-021

It was moved by Councillor McEwen and seconded by Councillor Noel

THAT Council approve recommendation 1 & 2 of legislation item, "Adoption of Bylaw No. 1228 & Bylaw No. 1231" which states:

- 1. THAT Council adopt District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1228, 2018; and*
- 2. THAT Council adopt Election and Assent Voting Bylaw No. 1231, 2018.*

CARRIED.

13.2 BYLAW - District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1228, 2018

2017-022

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1228, 2018 be

adopted.

CARRIED.

13.3 BYLAW - Election and Assent Voting Bylaw No. 1231, 2018

2017-023

It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Election and Assent Voting Bylaw No. 1231, 2018 be adopted.

CARRIED.

**13.4 REPORT - Application to Amend Zoning Bylaw No. 1160, 2013
(1068 Helen Road)
John Towgood, Planner 1**

2017-024

It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT Council approve recommendation 1 of legislation item, "Application to Amend Zoning Bylaw No. 1160, 2013 (1068 Helen Road) which states:
1. *THAT District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1233, 2018 be given first and second reading and advance to a public hearing.*

CARRIED.

13.5 BYLAW - District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1233, 2018

2017-025

It was moved by Councillor Noel and seconded by Councillor Mole
THAT District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1233, 2018 be given First reading.

CARRIED.

2017-026

It was moved by Councillor McEwen and seconded by Councillor Mole
THAT District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1233, 2018 be given Second reading.

CARRIED.

14. OTHER BUSINESS

14.1 Councillor Mole

- Thank you to the community for the warm and wonderful welcome her guests from Australia received during their visit here. They were very pleased with how lovely this community is.

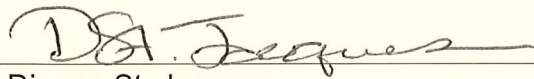
15. QUESTION PERIOD

15.1 L. Skene - commented on the Remax yard sale. It was a success and they were able to raise \$2,100 for the Seaview Seniors Centre.

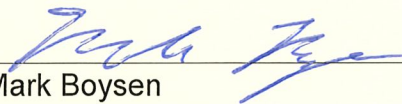
16. ADJOURNMENT

16.1 Mayor St. Jacques adjourned the meeting at 8:23 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, June 12, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Mark Boysen
CAO